



General Meeting Minutes

Date: 14th August 2021, 7pm

Location: The Thomas Green, Gore

Present: Tania Fairburn, Allie Harper, Mary Davis, Kristin Cottam, Sharon Muirhead, Fiona Sharp, Rebecca and Tyler McKee, Lucy McKelvie, Peggy Angus, Agnes Irwin

Apologies: Theresa Kingipotiki, Dianne Elliotte, Corinne Ward

MOTION: Apologies be accepted/received

Moved/Received: Allie

Seconded: Sharon

Carried? Yes

Minutes of previous meetings:

MOTION: That the minutes of the previous meetings be taken as read with the amendment of information relating to the ribbons for our PL show

Moved: Lucy

Seconded: Allie

Carried? Yes

Matters Arising:

Business from Matters arising: None

Treasurer's Report:

No report was tabled

MOTION:

Moved:

Seconded:

Carried?

Sponsorship Officer's Report:

Lucy (in Theresa's absence) provided the meeting with the current state-of-play re sponsorship. To summarise as follows:

- Most of the Level/Accumulator details have been organised.
- AB Lime have confirmed that they will continue to support us via allowing us to use their caravan for shows and potentially a donation of lime for our fundraising. In return they will become show and Level sponsors.

- It was suggested that we approach the two motels (Esplanade and Charlton) to see if they would like to sponsor via rooms for our judges.
- It was suggested that the trophy sponsors for the October show be confirmed.

Actions Points from the Sponsorship Officer's report:

Who	Task	Date to be completed
Theresa	Coordinate the silent auction items (detail below)	Prior to Dec show
Theresa / Lucy	Contact the Gore motels re sponsorship via rooms	ASAP

Rider Delegate Report:

Rebecca informed us that there are monies available from DNZ for a 'project'. Some discussion around what our project(s) would be, including suggestions of:

- Washbay
- Treadlite
- Upgrading judges

Actions Points from the Rider's Delegate report:

Who	Task	Date to be completed
Fiona and Kristin	To submit our proposal to DNZ	Prior to deadline

MOTION: Kristin and Fiona will put a proposal together around this and submit to DNZ.

Moved: Marlene

Seconded: Allie

Carried? Yes

Area Judges Officer report:

Kristin tabled a verbal report as follows:

- We are in the same situation as previous meeting
- We will use local judges for the October and December show (Covid-19)
- It's very tricky approaching judges during Lockdown and immediately post
- Lyn Fox is sadly out for the season

MOTION: To accept the Judge's Coordinator report

Moved: Lucy

Seconded: Fiona

Carried? Yes

Judge's Coordinator Report:

No report was tabled

MOTION: To accept the Judge's coordinator report

Moved:

Seconded:

Carried?

SEPT Representative/s Report:

Marlene tabled a verbal report as follows:

- The treadlite is going down! SEPT have purchased 52 bags!
- The aim is to have a trial run on Saturday to see how easily it goes down
- Fiona has put in applications to the MLT and Community Trust – but this has been hampered by C-19

MOTION: To accept the SEPT Representative/s report

Moved: Marlene

Seconded: Lucy

Carried? Yes

Groundsperson Liaison Report:

Fiona supplied a verbal report as follows:

- All set for Level 2 – in at the Southern Gate (QR Code at the gate)
- Toilets will be all clean and ready to go

MOTION: To accept the Groundsperson Liaison report

Moved: Fiona

Seconded: Lucy

Carried? Yes

ITEMS FOR DISCUSSION:

1. Helen Christie Evening:

Sadly, it was agreed that the only course of action for us was to postpone due to Covid Levels.

However, we would like to run a Silent Auction (which would have happened 'on the night') as a way of at least starting some fundraising.

It was agreed that this should run between our October and December show and that this will be run by the Sponsorship team. Tania has asked that all items (or info on items) for donation be forwarded to Theresa to coordinate.

2. Second Dunstan Training Day – running at Level 2

There was a lot of conversation around how this might work – in essence the group agreed to the following:

- Health and Safety requirements – overseen by Mary.
We follow ESNZ guidelines which are fairly clear and straightforward. For example:
 - Contact tracing
 - Facilities such as the ablution block – cleaning roster needed and masks should be worn in areas such as this with close confines.
 - Masks are 'recommended' for all inside areas such as the office. Therefore, no members of the public to be in the office and the scorer should wear a mask
 - Masks are recommended outside when in gatherings of less than 2m

- Food for judges – we can still provide this but will need a server, will need to sanitise and will need disposable cups / utensils etc.
- Judges and Writers – we have a responsibility to get this right. The question was asked: if we don't have writers are the judges able to give their full attention to the tests? Therefore, we should ask our judges:
Do they want a writer?
Are they able to discuss with their writer who will / won't wear masks?
If a judge requires a writer we will endeavour to find one (from the OC)
- Judges will need cars – these will need to be sanitised if there's a change of personnel
- Ultimately, we need to inform all parties what the recommendations are
- Rebecca and James will collect test papers
- Prize Giving – will not happen (sadly). Instead, rosettes will be placed on sheets and sheets will be placed on a table either outside the office or in the first box if wet
- Tania, Mad Cow Coffee and Griffin Equestrian all need QR codes (Lucy to communicate this with them)
- Arenas will be up on Saturday pm (time to be confirmed) – pending treadlite going down

Correspondence:

Tabled and discussed as appropriate

Inwards

The group received an email from the Southland Welsh Pony and Cob Club re hiring our pipes for their show (at the A&P grounds) on Sunday 28th November. The group agreed to their request at the same cost as previous years.

Outwards

NA

Actions arising from Correspondence:

<u>Who</u>	<u>Task</u>	<u>Date to be completed</u>

General:

Covered in items for discussion

Close of meeting: 8.50pm

Next meeting: 12 October. Venue TBC and please note change of start time – 7.30pm